



INTERNATIONAL ASSOCIATION OF PROJECT AND PROGRAM MANAGEMENT  
GREATER CHINA REGIONAL CHAPTER  
Operated by International Project Management Limited  
國際項目及專案管理協會 (大中華區分會)

## Certified Project Manager (CPM) Examination

### Enrollment Form

Date: 25 May 2008 (Sunday)

Venue: To be notified by email

Time: 14:00 - 16:00

#### Section 1: Personal Information

Name: Mr./Miss/Ms./Mrs. # \_\_\_\_\_  
#Please delete as appropriate Surname Given Name In Chinese

Remarks: Full name should be given for the issuance of certificate.

Company / Organization: \_\_\_\_\_ Job Title: \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

Contact: \_\_\_\_\_ Email: \_\_\_\_\_  
Office Home Mobile/Pager

IAPPM membership # (if any): \_\_\_\_\_

#### Section 2: Examination Fee

- First Examination [The first time examination fee is included in the application for CPM certification]
- Re-examination [HKD400 examination fee will be charged per each re-examination]

Payment Methods (\*most preferred): Send together with registration form by fax / email\*\* / post^

- \* Bank Transfer to our HSBC Account # 534 - 574116 - 838. Ref #: \_\_\_\_\_ Date: \_\_\_\_\_  
\*\* (Please scan the image of the bank-in slip)
- Mailing Cross Cheque made payable to "IAPPM". Cheque #: \_\_\_\_\_ Bank: \_\_\_\_\_  
^ (Please mark at the back of the cheque your name and contact #)
- PPS. Merchant code: 9534. Merchant Name: IAPPM - Greater China Chapter 國際項目及專案管理協會  
Ref #: \_\_\_\_\_ Date: \_\_\_\_\_

NOTES: The personal data provided on this form will be used by IAPPM for processing your enrollment only.

I do not wish to receive additional valuable information from contracted third parties

\_\_\_\_\_  
Date Signature

#### Registration:

Please send your completed application form (with payment details (if applicable)) either by:

i) email to: [events@iappm.org.hk](mailto:events@iappm.org.hk) or (ii) fax to 3016 8159.

#### Enquiries:

Please visit our website at <http://www.iappm.org.hk/eng/ABOUTUS/event.asp> for more information or contact Ms. Jacqueline Lo (email: [jacqueline.lo@iappm.org.hk](mailto:jacqueline.lo@iappm.org.hk) / mobile: 67167928), or Ms Ting Ting Lau (email: [tingting.lau@iappm.org.hk](mailto:tingting.lau@iappm.org.hk) / mobile: 91665555).

#### Important Notice

##### Registration and Payment:

- Examinees will be notified by email to confirm receipt of the Enrollment Form and Fee. An official receipt will be sent within 3 weeks.
- No change request to another examination date will be accepted.
- For cancellation, written notice should be submitted to IAPPM at least 3 working days in advance. The refund will be made within 1 month while HKD200 administration charge will be deducted.

##### General Rules:

- Examinees should arrive the venue and register 15 minutes earlier prior to exam commence.
- Examinees should bring his or her H.K.I.D., passport and the email confirmation for registration on the exam date.
- No additional time will be compensated for the late examinees.

##### Adverse Weather Arrangements:

- If the local storm warning signal No. 8 or above, or the black rainstorm signal is hoisted at 12:00 noon, the examination will be postponed; otherwise, the exam will be commenced as scheduled.
- If the local storm warning signal No. 8 or above, or the black rainstorm signal is hoisted during the exam period, the exam will be suspended immediately if the remaining time is over 30 minutes.
- When the black rainstorm signal is still in force, examinees are advised to take shelter in a safe place until the weather and traffic conditions improve.
- If the exam is suspended due to adverse weather as listed above, examinees will be notified of re-scheduled arrangement in due course. No additional cost will be charged to examinees.
- IAPPM reserves full rights to make decision on the arrangement under adverse weather conditions.